

Information and Educational Technology
University of California, Davis

Request for Individual Account Cancellation

This form must be filled out in its entirety and signed by the account owner or it will not be processed.

Account Information

UCD LoginID: _____ Effective Date: _____

Name: _____

Employee/Student ID#: _____

Reason for request: _____

Signature: _____ Date: _____

Phone number: _____

If you have any questions, please call the IT Express Help Desk at (530) 754-4357

Important: It is your responsibility to make sure you have transferred any email or files before submitting this request. Files will be unavailable after the effective date above. You will not receive an email notification before the account is expired.

You may turn this form in to the IT Express Help Desk, on the first floor of Shields Library (You must present the form in person and have a picture ID with you).

Or you may fax this completed form to IT Express Help Desk at (530) 754-8470. Please include a copy of a picture ID when faxing the form.

Incomplete forms will not be processed.